Facilities Committee Meeting Minutes – October 28, 2024

Roll Call
Committee Members:
Administrators: Alberto Vasquez (Chair), Amy Coffey
Faculty: Steven Brown (co-Chair), Madeline Mueller, Thomas Menendez, Jennifer Rudd
Classified Staff: Maria Salazar-Carlon, Michael Snider, Colin Hall
Students: Angelica Campos
Unrepresented: Orlando Arriola

Committee Alternates:
Administrators: Zachary Lam, Kit Dai
Faculty: Alan D'Souza, Stephanie Robison, Anisa Helmy
Classified Staff: Jeffrey Kelley

Not Present:
Administrators: Edith Kaeuper, Geisce Ly
Classified Staff: Edward Tang
Students: Christina Michaud, Israel Gutierrez

Resources: Facilities Committee Web Page

1. Call to Order
    a. The meeting called to order by AVC Vasquez at 1:06 PM

2. Approval of Agenda
    a. Discussion – The recent visit to Child Development regarding water testing will be discussed by Alberto Vasquez under the AVC Report.
    b. Motion to approve the amended agenda made by Steven Brown, seconded by Alan D'Souza
    c. Voice vote to approve amended agenda
        i. No abstentions
        ii. No nays
        iii. Motion passes

3. Public Comment – Items not on the agenda
    a. none

4. Approval of Minutes
    a. Discussion – none.
    b. Motion to approve the minutes made by Steven Brown, seconded by Angelica Campos
    c. Voice vote to approve the minutes
        i. Abstentions – 1 (Alberto Vasquez)
        ii. No Nays

ii. We interviewed Utility Workers and identified four as good candidates. One declined our offer and one was deemed ineligible from the city's perspective due to another issue, so two applicants are moving forward.
iii. We are in the hiring process for a couple of Stationary Engineers.
iv. We are still evolving the hiring process for a Painter and a Locksmith.

b. Safety Projects

ix. Science Hall – We are finalizing a contract. We had meetings with the architecture firm to ensure everything is agreeing with the timelines.
x. Evans Center plans were submitted to DSA. We hope to get approval in several months. It is a smaller project so the turnaround time can be faster. The perimeter cameras will be installed as part of process.

6. Buildings & Grounds Report – Alberto Vazquez
   i. Ryan Schneider is out today. He's been working on keeping the BIM genie items on track. He's also working to respond to heating and cooling items.
   ii. We are also in the process of hiring additional engineers to support his team, plus trades and custodians.

7. Old Business
   a. 1550 Evans
      i. No update on this item. Alberto has not been able to connect with the Chancellor.

   b. Parking Structure update
      i. Impact Sciences is on board. They have a designer who is working to develop